



**Administrative guidelines for  
ALICE AND FANNIE FELL TRUST**  
Illinois State University | Normal, Illinois

**General**

In 1931 Alice C. Fell made a \$5,000 bequest as a memorial to her father, Jesse W. Fell, who was perhaps the person most responsible for the founding of Illinois State (Normal) University in 1857.

**Specifications of the trust**

The income generated from the trust is to be used annually to take “proper care” of the Jesse Fell Memorial Gateway. The gateway is one of the main entrances to the Quad. The balance of the income, if any, shall be used for the purpose of providing lectures or entertainment, one or more each year, at the University for the purpose of assisting the advancement of a broader educational experience for all members of the University and city communities.

**Distribution**

The Illinois State University Foundation, a not-for-profit corporation formed to receive and to administer contributions on behalf of Illinois State University, shall be responsible for the management of the trust fund. Distribution of funds available for speakers and entertainment will be made by a committee to include representatives from the President’s Office, a member of the faculty, and a representative from the town of Normal.

**Stipend**

Only the income earned in the trust fund will be distributed annually. Any income not distributed should be added to the principal.

**Management**

The Illinois State University Foundation board of directors shall manage the Alice and Fannie Fell Trust in strict accordance to these guidelines and the terms of Alice Fell’s will.

**Other considerations**

The Alice and Fannie Fell Trust is an “open” fund in the Illinois State University Foundation, which may be increased through additional contributions of cash and may receive the proceeds from bequests, trusts, life insurance, real estate, and personal property. Additions to the fund shall be subject to the distribution conditions contained in these guidelines.

These guidelines will be placed in the permanent files of the Illinois State University Foundation, as well as with the Office of the Provost at Illinois State University, with the intent of assisting and insuring the awarding of the Alice and Fannie Fell Trust income in perpetuity.

**Long-range fund deposition**

If, at some future time, the program and the organization of Illinois State University are modified in a manner that makes these guidelines inappropriate, the Illinois State University Foundation board of directors, or its successor organization, shall have the authority to modify these guidelines in a manner that will assure the distribution of funds to the town of Normal, Illinois, for providing lectures and entertainment for the community.

**Criteria for funding**

The balance of income, if any, (after funding the care and maintenance of the Jesse Fell Memorial Gateway) shall be used for the purpose of providing lectures or entertainment, one or more each year, at the University for the purpose of assisting the advancement of a broader educational experience for all members of the University and city communities. The lectures/entertainment may have an admission charge or be free.



**ILLINOIS STATE UNIVERSITY**  
*Foundation*

**Funding support application ALICE AND FANNIE FELL TRUST**

Name of applicant		Date	
Phone number	Email address	Campus box	
College or department you represent		Amount of funds requested	
Name of speaker(s) or entertainment you are considering			
Brief statement about the lecture program or entertainment as it relates to the advancement of broader education at Illinois State University			
Date or projected date of event		Number of people impacted by event	
Will other college or department funds be used for this project?		If so, how much?	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
What will be the impact of receiving or not receiving support from the Fell Trust?			
Statement of worthiness of this funding request			
Additional comments for committee consideration			
<p><i>Please attach a detailed budget to support funding requests (e.g., amount to honorarium, fee, travel, facilities rental, entertainment, etc.)</i></p>			
<b>Applicant name</b> (Please print)		Courtesy Title	
<b>Job title</b> (Please print)			
<b>Applicant signature</b>		Date	
<b>College/department head name</b> (Please print)			
<b>College/department head signature</b>		Date	

**Applications are due no later than 4:30 p.m. on Friday, March 24, 2017.**

Applications should be sent by mail to Linda Oseland, University Advancement, Campus Box 3200; by email to [llosela@ilstu.edu](mailto:llosela@ilstu.edu); or by fax to (309) 438-4450. For additional information, please call (309) 438-8149.

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